

Mastermind Training Institute

The Productivity Dialogue: Fixing Communication Leaks in Teams
7 December 2026 (Mon)

Struggling with workplace misunderstandings, inefficient meetings, or unresolved conflicts? This dynamic workshop tackles common communication challenges that hinder productivity and collaboration. Learn to diagnose and address root causes, like poor listening habits, unclear feedback, or ineffective virtual exchanges that lead to misaligned teams and stalled projects. Through actionable strategies, you'll master persuasive communication to navigate resistance, leverage non-verbal cues to avoid mixed signals, and craft questions that uncover hidden concerns. Transform meetings (both in-person and virtual) into focused, outcome-driven discussions, and harness visual storytelling to simplify complex ideas. By the end, you'll turn communication breakdowns into opportunities for clarity, trust, and efficiency.

Content:

- Functions of communication
- Persuasion
- Forms of communication
- Types of communication
- Non-verbal communication roles
- Listening
- Questioning
- Feedback
- Negotiation
- Meetings (Face-to-face and Virtual)
- Visual communication
- Planning the presentation
- Case studies and exercises

Trainer:

Dr. Kamsuo Wong

DBA MRPS MA LLM MBA CPA (HK) CPFA (UK) FCPA (Aust)

Dr. Kamsuo Wong is highly regarded as a multi-faceted academic backed by 20 years of extensive professional experience not only in accounting but also management training. He is a professional accountant in Hong Kong, United Kingdom and Australia and the member of Hong Kong Institute of Certified Public Accountants (CPA), Chartered Institute of Public Finance and Accountancy (CPFA), and CPA Australia (FCPA).

Dr. Wong is an experienced educator and professional with profound knowledge and expertise in business sector. He is currently the Independent Non-Executive Director of ETS Group Limited (stock code: 8031) and Adjunct Lecturer at a number of universities and tertiary education institutions. He had also provided various trainings for multinational corporations, NGOs, professional bodies and HKSAR Government in the areas of financial reporting, financial management and management accounting.

Email: enquiry@master-mind.hk
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Registration Form

The Productivity Dialogue: Fixing Communication Leaks in Teams
7 December 2026 (Mon)

Time
0930 - 1700

Fee
HK$2,000 per person

Venue
Admiralty/ Wanchai

Language
Cantonese supplemented with English materials

To register, please complete this form and send it to enquiry@master-mind.hk Please send a crossed cheque made payable to:

"Mastermind Training Institute (Hong Kong) Limited" addressed to
Room 2109, 21/F, CC Wu Building,
302 – 308 Hennessy Road, Wan Chai,
Hong Kong

For enquiries, please email to enquiry@master-mind.hk or call (852) 2709-1038.

I may be contacted in relation to this course via the contact details provided below. I understand that the organizer may send me information about training/ events organized or supported by the organizer and I may object to such use by ticking the box below.

Name (Mr / Ms / Miss): _____ (English) _____ (Chinese)

Company: _____Position: _____

Address: _____

Email: _____ Tel: _____Fax: _____

Signature: _____Date: _____

☐ Please tick the box if you do not wish to receive course information from Mastermind Training Institute (MTI).

Remarks:
1. Course registration is subject to confirmation by the organizer.
2. Except for unsuccessful applications or course cancellation, course fees are not refundable.
3. The organizer reserves the right to change the speaker and/or venue for the course when necessary.
4. The course will be cancelled if a No. 8 typhoon signal is hoisted or the Black storm warning is raised two hours prior to start of the course.