



Essentials of Court Procedure and Evidence

26 June 2026 (Fri)

Professionals may sometimes find themselves involved in court proceedings. Sometimes government officers may be called upon as factual or expert witnesses in both civil and criminal trials. Some of them may have to take up the role as prosecutors on behalf of their respective units. Professionals in the private sector may represent their companies in litigation when involved in contractual disputes or criminal charges (e.g. industrial summons). As such, a general knowledge of court procedure and rules of evidence is essential for professionals to avoid pitfalls and to discharge their duties properly. Through an interactive learning approach, this course will make use of lecture and demonstration to illustrate the key elements of court procedure and evidence.

Content:

- Overview of Civil Procedure
- Civil Justice Reform
- Jurisdiction of Courts
- Court Case Management
- Writ to Commence Proceedings
- Service of Court Documents
- Pleadings
- Default Judgment
- Summary Judgment
- Interlocutory Applications
- Preparations for Trial
- Witness Statements
- Affidavit/Affirmations
- Discovery Process
- Trial Procedure
- Expert Witness
- Appeal
- Criminal Offence
- Mens Rea and Actus Rea
- Strict Liability
- Absolute Liability
- Statutory Defence
- Jurisdiction of Magistrates and higher courts
- Hearsay Rules and its exceptions
- Court Procedure
- Plea Bargain
- S.65B & 65C of Criminal Procedure Ordinance
- Memory Refreshing
- Identification
- Confession/ Voire Dire
- Previous inconsistent Statement
- Exhibits
- Sentence
- Costs

Trainer:

Mr. Harrison CHEUNG

*Barrister-at-Law, Chartered Engineer,
Arbitrator, HKIAC Mediator and Dispute Resolution Advisor,
NEC4 ECC Accredited Project Manager*

With over two decades of experience in the construction industry, Harrison transitioned into a successful career as a barrister, specializing in construction-related litigation, arbitration, and mediation. In addition to his expertise in these areas, Harrison adeptly handles commercial contractual disputes and a wide array of general legal matters. His legal acumen extends to criminal law, where he serves as counsel on fiat and defense counsel, demonstrating his comprehensive legal capabilities.

Harrison is a seasoned speaker who has been co-operating with local universities (HKU, PolyU, CityU SCOPE, etc.) in recent years and teaching courses of various legal topics. Since 2012, there are more than 7,000 participants who joined the courses, who are management staffs, government officials and professionals from different disciplines.



Registration Form

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Time

0930 - 1700

Fee

HK\$1,700 per person

Venue

Admiralty/ Wanchai

Language

Cantonese supplemented with English materials

To register, please complete this form and send it to enquiry@master-mind.hk Please send a crossed cheque made payable to:

“Mastermind Training Institute (Hong Kong) Limited” addressed to
Room 2109, 21/F, CC Wu Building,
302 – 308 Hennessy Road, Wan Chai,
Hong Kong

For enquiries, please email to enquiry@master-mind.hk or call (852) 2709-1038.

I may be contacted in relation to this course via the contact details provided below. I understand that the organizer may send me information about training/ events organized or supported by the organizer and I may object to such use by ticking the box below.

Name (Mr / Ms / Miss): _____ (English) _____ (Chinese)

Company: _____ Position: _____

Address: _____

Email: _____ Tel: _____ Fax: _____

Signature: _____ Date: _____

Please tick the box if you do not wish to receive course information from Mastermind Training Institute (MTI).

Remarks:

1. Course registration is subject to confirmation by the organizer.
2. Except for unsuccessful applications or course cancellation, course fees are not refundable.
3. The organizer reserves the right to change the speaker and/or venue for the course when necessary.
4. The course will be cancelled if a No. 8 typhoon signal is hoisted or the Black storm warning is raised two hours prior to start of the course.

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