



Mastermind Training Institute

Laws on Human Resources Management for Non-HR Professionals 18 & 25 January 2018 (Thur)

Nowadays, management staffs from not only private companies but also the government are facing more and more challenges in their daily work especially when they have to handle conflicting issues in human resources management such as employee benefits, workplace safety, privacy as well as discrimination and harassment, etc. Through an interactive approach, this seminar will use insightful cases to demonstrate the key legal principles in the subject area. Upon completion of this workshop, participants are expected to be able to acquire necessary knowledge and skills that can be used in their daily works.

Content:

- Basic contract law and tort law
- Employment contract Essentials
- Duties of employer vs duties of employee
- Severance payment and long service payment
- Termination in the event of breach of contract
- Summary dismissal and constructive dismissal
- Vicarious liability in employer/employee relationship
- Termination of employment contract
- Frolic
- Independent contractors
- Employer's liability
- Accidents arising during the course of employment
- Infringement of privacy
- Sexual harassment
- Sex discrimination
- Disability discrimination
- Family status discrimination
- Criteria to consider when assessing if a case is viable for judicial review
- Case Studies

Trainer:

Ms. Ivy Leung

Barrister-at-Law

HKMAAL accredited mediator

Ivy is a practising barrister, an accredited mediator and a member of the Chartered Institute of Arbitrators in London, UK. Before embarked on this profession, she has worked in the private sector mainly for large German based corporations and in the area of marketing and business development. She has participated in the development of a number of joint-venture projects, including power plant projects, packaging projects and merger & acquisitions etc. Her main area of practice includes shareholder disputes, conveyancing disputes, construction disputes and cross-border disputes. She also drafts and settles commercial agreements and gives legal advice to multi-national companies.

Ivy is a seasoned speaker who has been co-operating with local universities (HKU SPACE and PolyU, etc.) in recent years and teaching courses of various legal topics. She is a visiting lecturer of the PolyU as well as an Adjunct Lecturer of HKU SPACE. With more than 10 years of teaching experience, Ivy is dedicated to designing and teaching courses for both in-house training and public courses, feedback is very positive from participants.

Training Topics

Court Procedure

Court and Tribunal Procedure and Evidence

Contract Management

Essentials of Commercial Contract Law

Essential Laws for Project Managers

Construction Contract Claims – Principles, Practice & Processing

Others

Business Law

Tort Law, Law of Negligence

Essential Laws for Human Resources Management

Employees' Compensation and Employees' Compensation Ordinance

Infringement of Privacy, sexual harassment and sex discrimination

Disability discrimination, Family Status Discrimination

Email: enquiry@master-mind.hk

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Registration Form

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Time

0930 –1700

Fee

HK\$3,000 per person

Venue

Pico Tower, Wanchai

Language

Cantonese supplemented with English materials

To register, please complete this form and send it to enquiry@master-mind.hk Please send a crossed cheque made payable to:

“Mastermind Training Institute (Hong Kong) Limited” addressed to
Room 2109, 21/F, CC Wu Building,
302 – 308 Hennessy Road, Wan Chai,
Hong Kong

For enquiries, please email to enquiry@master-mind.hk or call (852) 2709-1038.

I may be contacted in relation to this course via the contact details provided below. I understand that the organizer may send me information about training/ events organized or supported by the organizer and I may object to such use by ticking the box below.

Name (Mr / Ms / Miss): _____ (English): _____ (Chinese)

Company: _____ Position.: _____

Address: _____

Email: _____ Tel: _____ Fax: _____

Signature: _____ Date: _____

Please tick the box if you do not wish to receive course information from Mastermind Training Institute (MTI).

Remarks:

1. Course registration is subject to confirmation by the organizer.
2. Except for unsuccessful applications or course cancellation, course fees are not refundable.
3. The organizer reserves the right to change the speaker and/or venue for the course when necessary.
4. The course will be cancelled if a No. 8 typhoon signal is hoisted or the Black storm warning is raised two hours prior to start of the course.